

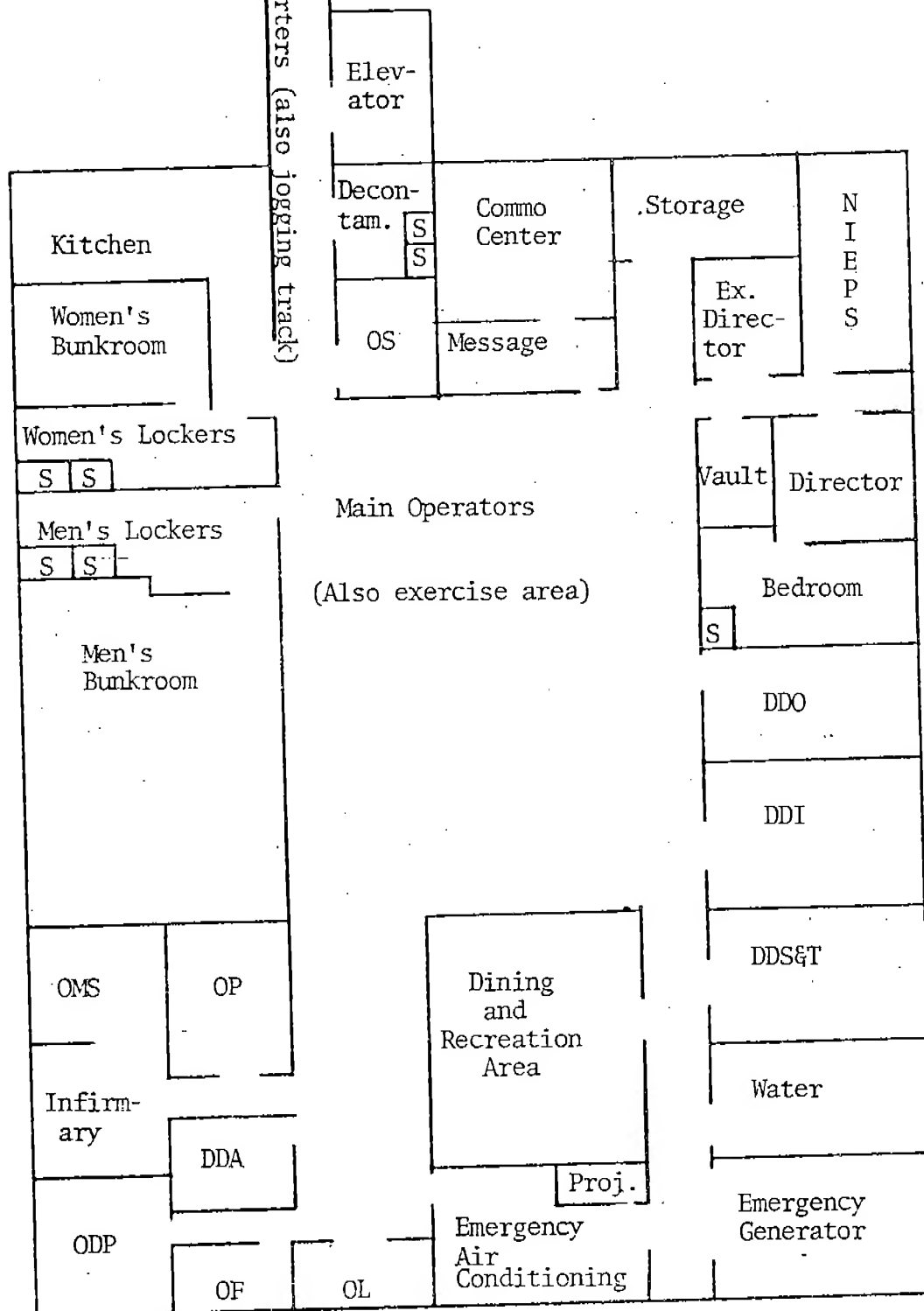
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PRIORITY LIST:

1. BANKED INDOOR RUNNING TRACK
2. 10 WORKOUT STATIONS
3. SEPARATE DRESSING & SHOWER ROOMS
4. QUALITY AIR-FLOW SYSTEM
5. INDOOR ATHLETIC EQUIPMENT
6. P.A. SYSTEM W/ MUZAK
7. SEPARATE OFFICE FOR STAFF



NEW BUILDING  
PHYSICAL FITNESS CENTER  
MEETING AGENDA

OBJECTIVES

Review Background  
Report Current Status  
Consider Possible Alternatives  
Determine Next Step

BACKGROUND

Legal Distinction  
Recreation  
Physical Fitness  
  
Past Efforts  
  
Present Facility  
  
New Building Plans

POSSIBLE ALTERNATIVES

No Facility  
  
Small Facility  
  
Large Facility  
  
Gymnasium  
  
Swimming Pool  
  
Indoor Track

STAFFING CONSIDERATIONS

Attendant Only  
Qualified Instruction  
Medically Supervised

FACILITIES

Shower/Locker Room  
Individual Exercise  
Indoor Track  
Competitive Exercise (Handball)  
Gymnasium  
Sauna - Whirlpool  
Swimming Pool

23 July 1981

NOTE FOR: OP Budget & Fiscal Officer

Judy,

You asked that I give you estimates of needed additional "non-office space" in connection with the planning of the new building. The following are my recommendations for the areas that we discussed.


Barbershop -- No additional space needed.

EAA Store -- Additional 500 sq. ft.

Present space is just adequate for current number of shoppers and storage/stock space is insufficient. If potential customers is sizably increased, present Store could not handle. (Intent is to have one store 500 sq. ft. larger than the present store.)

Fitness Room --

Present space and facilities are not adequate for the number of people who are currently in Headquarters Building and make use of the Fitness Room. Equipment provided is minimal and locker and shower facilities are taxed beyond capacity. In order to accommodate all employees in present Headquarters Building and those who will occupy new building for minimal activities presently provided, an additional 2,000 sq. ft. would be required. If it is intended to provide for a complete fitness facility similar to that incorporated in the new FBI building, a special study should be made to properly address space needs and type of facilities to be provided. In this regard, it should be noted that a former DDCI and former DCI have recommended that such expanded indoor facilities be included in future building plans. The FBI facility includes a full-size basketball gymnasium, handball room, other small rooms with weight lifting and exercise equipment, men's and women's showers and locker rooms, sauna, and whirlpool bath.

  
Chief, Benefits and Services Division

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